



City Manager Report

November 2018

CITY MANAGER REPORT

CITY OF KINGMAN - November 2018

The information included in this issue reflects October 2018 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT

CITY OF KINGMAN - OCTOBER 2018

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

Economic Development staff orchestrated discussions October 1-5 with Chabin Concepts, Economic Development Strategy Consultants, and members of the community, City Departments, developers and staff. Staff also facilitated tours for Chabin of our far-reaching community as well as the Airport and Industrial Park

Negotiations have been completed on the Economic Development website and development is underway. Information regarding Opportunity Zones will be included and content is being gathered,.

Property and business marketing brochures have been finalized

Staff showed sites at the Industrial Park to interested clients

Ordered appraisal for property at Industrial Park for possible sale/lease

Staff met with the City Manager to discuss economic development strategies for the airport business park areas. Discussions involved targeting industries and activities that would be a good fit for our available land as well as outreach and marketing strategies

Additional Activities Completed by Economic Development Staff in October

Staff assisted with the first Airfest held at the Airport and Industrial Park on October 6

Airport Terminal and Café roof project has been completed

Contacted Mohave Community College regarding training available for Manufacturing positions

Met with parties interested in leasing space at the Airport Industrial Park

Worked on gathering information showing sites obtaining utility information and incentives

Caution sign to warn of possible truck tipping when exiting the Airport has been installed

Staff coordinated a meeting with Bulk Industries and Prologis regarding a discussion on industrial distribution space.

Met with Mohave County Public Works to discuss road scheduled maintenance, drainage and other partnership opportunities at the Industrial Park. Steps are being taken to move these projects forward.

Prepared and presented reports for New Council Orientation, the Airport Advisory Commission, Economic Development Advisory Commission and City Council

Met with Coffman & Associates regarding the Airport Master Plan, Clean-up on parcel 310-21-058 and the Kingman Airport Release of the next three phases

Participated in the Airport Security meeting

Attended Main Street Meeting

Emergency Evacuation Plan meeting

Andy Devine Days Festival Wrap-Up

COMMUNITY DEVELOPMENT

As part of the Downtown Improvement Program, the Historic Preservation Commission has provided historic photos to downtown businesses, that were made into vinyl coverings for widows. This is at the old State Theater on Beale Street. There are also panels on the 911 Call Center, at the corner of 5th and Beale Street.



TR Orr began construction of the ADA curb and sidewalk replacement on October 2. The starting point is 5th Street and Andy Devine Avenue and they will be working their way East one block at a time. The project is being done with grant funds from the Community Development Block Grant (CDBG)

Additional Training Attended by Staff October 2018

10/15	Steve Johnston attended the Arizona Airport Associations "Walter Burg" Fall Conference in Phoenix, Arizona October 15 thru 17
10/17	Bennett Bratley attended the Arizona Association for Economic Development (AAED) Conference in Flagstaff October 17 thru 19

Tasks completed by Planning & Economic Development Staff in October

6	Commercial Building Permit Plan Reviews
28	Residential Building Permit Reviewed and approved
23	Business Licenses Reviewed & Approved
11	Special Event Permits Reviewed & Approved
3	Sign permits
8	Site inspection visits
1	Zoning Violation Case initiated
15	Submissions from City website responded to
CUP18-0003	Request to allow Recreational Vehicles in Mobile Home Parks
CUP18-0004	Request for Expansion of Mini-Storage Units at 3442 Hualapai Mountain Road
RZ18-0005	Request to rezone from R-1-10 to R-1-6 in Slaughterhouse Canyon
PP18-0002	Parcel Plat Review
1	Partial Assurance Release request for Tract 6048-A

Additional Activities Completed by PED Staff in October

Met with the City Manager on Maintenance issues in subdivisions
Hilltop Motel pre-application meeting
Met with owners of Frontier Plaza
Staff met with Chabin Concepts and discussed Strategic Development Plan for the City
Staff attended the Traffic Safety Committee
Assisted with an RV Parking informational brochure to educate the public on new Ordinance
Staff facilitated three meetings for City Commissions this month
Staff is working with property management companies to locate new prospective commercial businesses to fill vacant units
Staff is working with Mohave Community College and prospective franchises and small business owners to let them know of available property
Staff has been kept busy monitoring the placement of Political Signs. Candidates are notified if they are in violation.
Staff responded to several complaints and questions regarding ordinances
Staff responded to numerous zoning/development inquiries
Research on Annexation
Met with Code Enforcement on monitoring activities that are non-compliant
Staff procured travel per diem for two employees

The Planning & Economic Development Department orchestrated three meetings in October but has a total of four separate City Commissions

AIRPORT ADVISORY COMMISSION OCTOBER 8

Reports were presented by Steve Johnston, General Manager for the Airport and Bennett Bratley, Economic Development Manager, for the Industrial Park.

Discussion on Remote Control Aircraft Operation Site

A subcommittee was appointed to research Avigation Easements for the Kingman Airport

Haley and Aldrich provided a report on the Dross Site Remediation project, what has been completed and what more needs to be remedied.

Staff was directed by Commission Members to review Airport Rates and Charges and Lease Policies

PLANNING & ZONING COMMISSION MEETING OCTOBER 9

CUP18-0003 A Conditional Use Permit was recommended for approval to allow recreational vehicles within an established Mobile Home Park on Fairfax Street.

Z018-0009 Commission members voted (3-3) to recommend allowing mobile homes to be placed on originally platted lots under 5000 square feet in R-MH Zoning Districts.

CUP18-0004 A Conditional Use Permit request to allow the expansion of a mini-storage on Hualapai Mountain Road carried with a vote of (5-1) in favor of the expansion.

Z018-0010 The current Ordinance that does not allow Cargo Storage Containers to be used for storage in residential areas of the City carried with a vote of (5-1) to remain unchanged.

Reports were heard from Gary Kellogg, the Economic Development Director, Josh Noble, Deputy Director of Tourism, and Bennett Bratley Economic Development Manager

The Funding Request Policy was presented and reviewed by Gary Kellogg

Gary Kellogg announced that if members of the Commission were interested in a tour of the Airport and Industrial Park he would schedule the excursion for them

Gary Kellogg and Bennett Bratley provided an update to the Commission on the Opportunity Zones and Funding available to our community and how they work

ECONOMIC DEVELOPMENT ADVISORY COMMISSION OCTOBER 23

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HISTORIC PRESERVATION COMMISSION

The next scheduled meeting for the Historic Preservation Commission is November 27, 2018

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
OCTOBER 2018**

WATER AND SEWER ACTIVITIES

The Engineering staff responded to **142** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

RIGHT OF WAY ACTIVITIES-2018

53	Permits to work in Public Right-of-Way
18	Sewer Connection Permits Inside City Limits (3 due to Failed septic)
6	Sewer Connection Permits Outside City Limits (0 due to Failed septic)
1	Sewer Taps
6	Utility Permits for water meters in the County
15	Utility Permits for water meters in the City
11	Sewer Availability Letters

DESIGN ACTIVITIES-2018

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by December 2018
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project is proceeding with right of way acquisition and ADOT coordination.
ENG17-0028	This project is Year 3 of a 3 year plan to implement GIS technology for the City.	Sunrise Engineering	Project scope is being reviewed. A contract is forthcoming.

CONSTRUCTION ACTIVITIES UPDATE-2018		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction began on October 8 and is expected to last until April 2019.
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction is tentatively planned to later this year after installation of the new water mains.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction began on October 2 and is expected to last until February 2019.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

TRAINING-2018	
10/31/18	Administration Department attended Munis new meter connection training

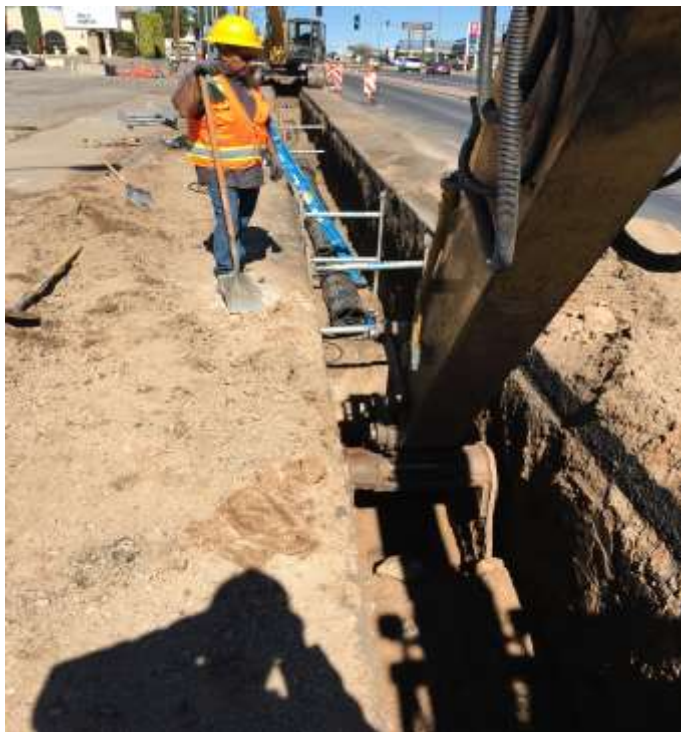
CITY MANAGER'S REPORT

Engineering Continued

MEETINGS	
Oct. 2	ENG18-0044 Pre-construction meeting Machine Cuisine Water line extension
Oct. 3	ENG14-108 Pre-construction meeting Stockton Hill Water line Replacement
Oct. 10	ENG14-108 Progress meeting for Stockton Hill Water line Replacement
Oct. 11	ENG18-0048 Monsoon Park Infiltration Basin Meeting
Oct. 12	Well #11 Discussions
Oct. 15	ENG14-108 Meeting with Unisource for Stockton Hill Waterline Replacement
Oct. 16	I-11 East Kingman Connection/Rancho Santa Fe Parkway - Progress meeting
Oct. 17	ENG14-108 Progress meeting for Stockton Hill Water line Replacement
Oct. 18	ENG18-0019 Water & Wastewater JOC Contractor selection meeting
Oct. 24	ENG14-108 Progress meeting for Stockton Hill Water line Replacement
Oct. 24	ENG17-0030 Pre-construction meeting for Walleck Ranch Tract 1961-J
Oct. 30	ENG18-0052 Rancho Santa Fe Pkwy/Sunbelt Development Meeting
Oct. 31	ENG14-108 Progress meeting for Stockton Hill Water line Replacement

CAPITAL EXPENDITURES-2018		
CONTRACTOR	PROJECT	AMOUNT
Gust Rosenfeld	ENG16-0031	\$2,390.60
JE Fuller	ENG17-0038	\$381.00
Kincheloe Construction	ENG18-0016	\$7,811.71
Kincheloe Construction	ENG18-0026	\$3,588.16
Matrix Design Group	ENG17-0035	\$114,358.90
Sunrise Engineering	ENG18-0039	\$2,880.00
Sunrise Engineering	ENG17-0027	\$26,125.00
Sunrise Engineering	ENG14-108	\$4,232.50
Sunrise Engineering	ENG17-0038	\$1,847.50
Sunrise Engineering	ENG17-0028	\$721.00
Capital Expenditures processed during the month of October		\$164,336.30

CONSTRUCTION PHOTOS-2018



ENG14-108 Stockton Hill Waterline Replacement Project

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of



	October, 2017	October, 2018
Domestic Violence	33	46
	22	26
Theft/Shoplifting	10	32
Criminal Traffic (non DUI)	7	16
Code Enforcement	8	5
Miscellaneous Misdemeanors	65	73
Total Charges	145	198
Number of Files Opened	91	111
Pretrial Conferences	168	170
Change of Pleas	87	96
Status Hearings	16	18
Trials	15	15
Other Court Events	173	277

City Clerk—Sydney Muhle

During the month of October the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

Upcoming Community Events

EVENT	DATE
<ul style="list-style-type: none"> Mohave Museum/Christmas Gathering Santa's Hualapai Wonderland Parade of Lights Christmas Tree Lighting Reindeer Run 1k/5k 	12/1/2018
<ul style="list-style-type: none"> KRMC Holiday Open House 	12/5/18
<ul style="list-style-type: none"> Mohave County Holiday Craft Fair 	12/7/18
<ul style="list-style-type: none"> Kingman Concert Band 	12/8/18
<ul style="list-style-type: none"> Mohave Community Orchestra Jingle Bell Run Holiday Cookie Crawl 	12/15/18

Clerk Activity — October 2018

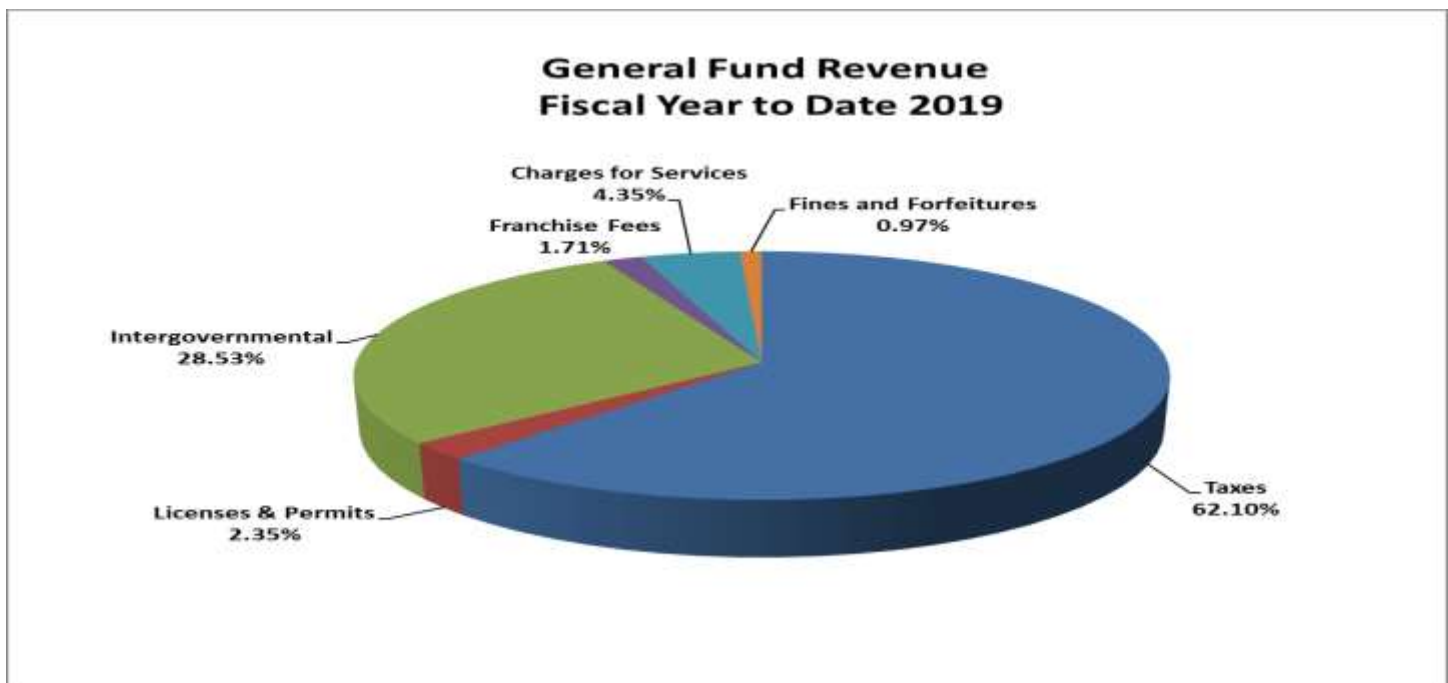
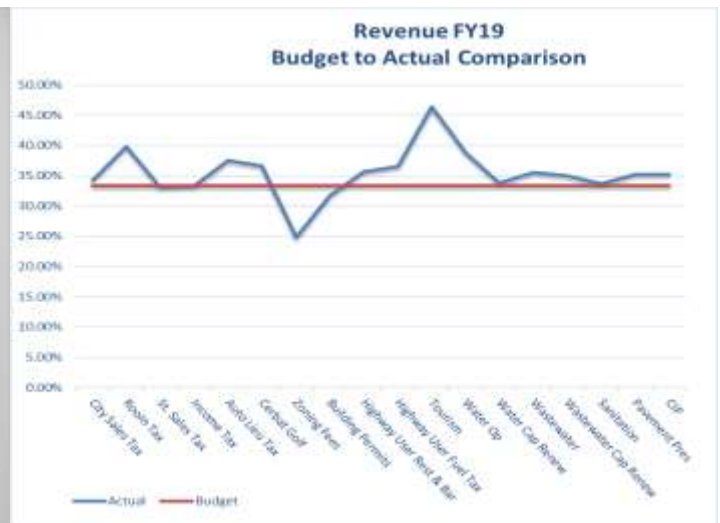
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	14	\$54.00
Special Event Vendor Permits	162	\$1787.00
Special Event Liquor License	1	\$50.00
TOTAL REVENUE - September 2018		\$2,091.00



Finance—Tina Moline

REVENUE BY SOURCE — OCTOBER 2018
GENERAL FUND

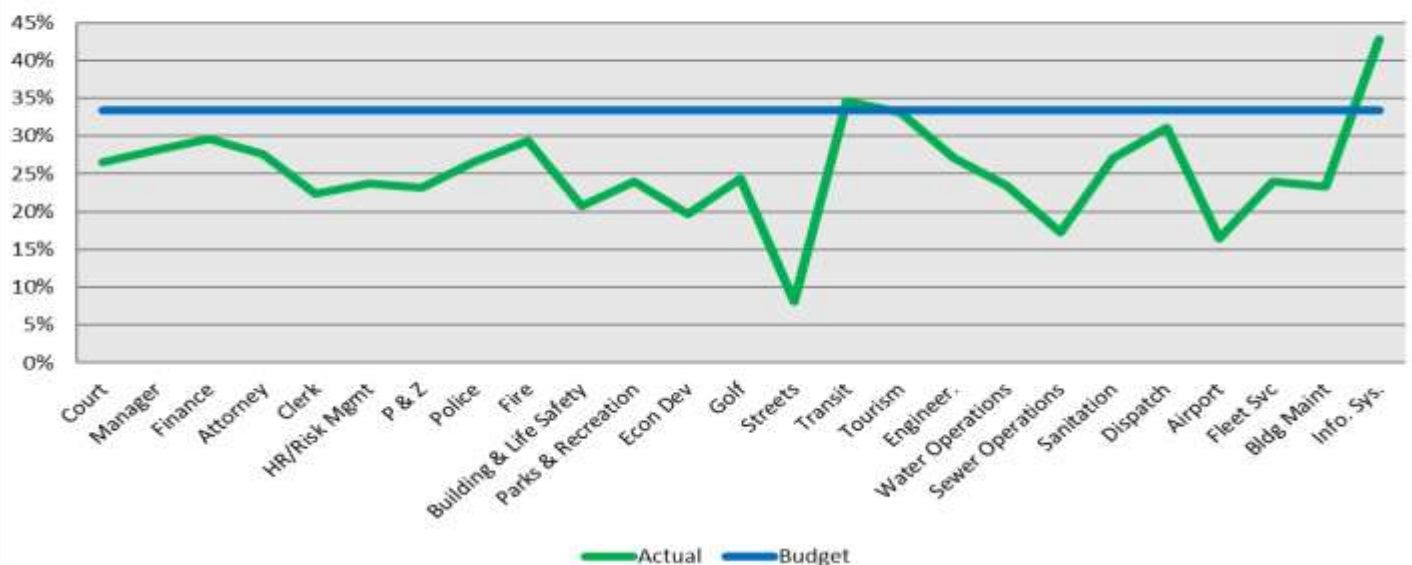
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,718,368	6,082,597	34.39%
Licenses & Permits	742,070	45,287	230,375	31.04%
Intergovernmental	8,191,653	825,694	2,801,760	34.20%
Franchise Fees	693,267	168,212	168,212	24.26%
Charges for Services	1,180,581	95,156	427,298	36.19%
Fines and Forfeitures	337,408	21,443	94,876	28.12%
Miscellaneous	90,804	4,743	33,038	36.38%
Total Revenues General Fund	28,924,729	2,878,903	9,838,156	34.01%



EXPENDITURES BY DEPARTMENT — OCTOBER 2018
GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,496,952	120,015	396,770	1,100,182	73.49%
City Council	166,155	4,075	58,215	107,940	64.96%
Manager	357,106	33,304	100,451	256,655	71.87%
Finance	1,011,532	78,576	345,174	666,358	65.88%
Attorney	833,799	-60,184	230,394	603,405	72.37%
City Clerk	375,109	19,304	84,015	291,094	77.60%
Human Res/Risk Mgmt	845,162	38,177	200,008	645,154	76.33%
Planning & Zoning	280,214	12,947	64,778	215,436	76.88%
Police Department	10,680,055	609,544	2,840,822	7,839,233	73.40%
Fire Department	6,831,415	553,916	2,002,337	4,829,078	70.69%
Building & Life Safety	1,192,469	61,232	247,853	944,616	79.22%
Parks & Recreation	4,783,674	233,670	1,152,970	3,630,704	75.90%
Economic Development	675,268	26,890	133,183	542,085	80.28%
Total Expenses	29,528,910	1,731,466	7,856,971	21,671,939	73.39%

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2019



REVENUE BY SOURCE — OCTOBER 2018

GENERAL FUND

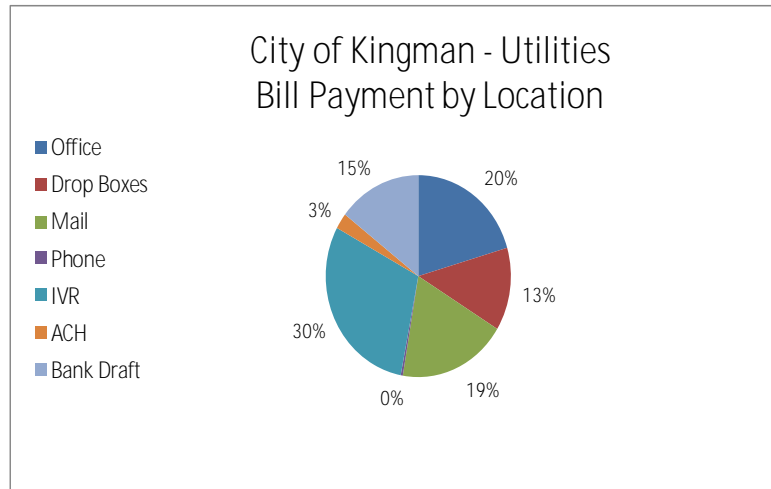
REVENUE SOURCE		7/1/14 Thru 10/31/14	7/1/15 Thru 10/31/15	7/1/16 Thru 10/31/16	7/1/17 Thru 10/31/17	7/1/18 Thru 10/31/18	Percent Change- FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET
GENERAL FUND (101)									
Local	*Sales Tax	4,794,846	4,754,238	4,991,267	5,561,496	5,869,634	5.54%	17,153,682	34.22%
	Room Tax	164,771	169,621	187,561	203,401	212,964	4.70%	535,264	39.79%
State	Sales Tax	807,265	854,418	847,807	964,063	935,983	-2.91%	2,823,480	33.15%
	Income Tax	1,132,602	1,126,461	1,179,812	1,198,506	1,189,669	-0.74%	3,563,625	33.38%
	Auto Lieu Tax	416,320	446,788	554,479	590,327	676,108	14.53%	1,804,548	37.47%
Golf	Green Fees (9 holes)	40,159	39,253	35,669	32,704	34,868	6.62%	94,362	36.95%
	Green Fees (18 holes)	68,714	64,149	60,953	63,104	62,657	-0.71%	177,574	35.28%
	Annual Golf Fees	35,913	46,474	39,658	33,973	43,585	28.29%	118,082	36.91%
	Cart Rentals	103,988	103,045	98,698	96,342	100,948	4.78%	272,392	37.06%
	Driving Range Fees	11,673	12,411	9,168	8,017	9,265	15.57%	23,680	39.13%
	Restaurant and Bar	80,559	73,626	65,984	61,322	61,632	0.51%	168,803	36.51%
	Subtotal Golf Course	341,006	338,958	310,131	295,462	312,954	5.92%	854,893	36.61%
Other	Zoning Fees	5,753	13,710	9,150	6,968	3,720	-46.61%	15,000	24.80%
	Building Permits	166,522	196,594	193,395	274,111	192,405	-29.81%	606,427	31.73%
HURF FUND (201)	Rest/Bar Tax	253,607	268,223	285,238	274,201	289,074	5.42%	810,900	35.65%
	Highway User Fuel Tax	814,862	846,829	876,060	1,000,622	985,257	-1.54%	2,693,982	36.57%
POWERHOUSE TOURISM FUND (215)		0	0	53,564	65,515	106,057	61.88%	228,359	46.44%
PAVEMENT PRESERVATION FUND (316)		0	0	0	0	1,121,299	-	3,185,250	35.20%
I-11 E KGMN CONN FUND (317)		0	0	0	0	1,121,299	-	3,185,250	35.20%
WATER FUND (501)		2,586,480	2,671,227	2,675,241	2,637,934	2,691,148	2.02%	6,928,531	38.84%
WATER CAPITAL RENEWAL FUND (510)		281,012	284,795	290,722	294,596	301,984	2.51%	892,193	33.85%
WASTEWATER FUND (521)		2,960,500	2,912,425	2,968,759	2,966,641	3,118,635	5.12%	8,779,622	35.52%
WASTEWATER CAPITAL RENEWAL FUND (530)		0	37,879	39,307	40,582	42,057	3.63%	120,301	34.96%
SANITATION FUND (541)		1,128,016	1,145,766	1,168,715	1,183,224	1,215,132	2.70%	3,606,333	33.69%

*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

Finance—Tina Moline

City of Kingman – Utility Payment Statistics

The primary source of payment for utility customers continues to be checks; 34% of customers use this method. Debit and credit card payments come in 2nd at 33%. Of the 33%, 85% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for nearly 61% of customer payments.



CUSTOMER SERVICE STATISTICAL SUMMARY—October 2018

	May-18	June-18	July-18	Aug-18	Sep- 18	Oct- 18
Phone Calls Answered	3,042	2,646	2,612	2,331	2,040	2,336
IVR - Payments	5,197	5,285	4,970	5,089	4,731	5,567
Water Service Orders	1,869	1,471	1,598	1,237	1,341	1,469
Sanitation Service Orders	356	340	432	411	425	583
Sewer Service Orders	1	0	0	0	0	2
Number of Total Payments Processed	20,156	18,140	17,345	18,477	16,690	18,640
Number of Sanitation Customers	12,083	12,142	12,146	12,141	12,204	12,253
Number of Sewer Customers	10,539	10,608	10,614	10,616	10,698	10,751
Number of Water Customers	20,116	20,224	20,202	20,179	20,309	20,373

**Please note that these numbers do not include 10/31/2018 due to the conversion process into the new Utility Billing software.

LICENSING STATISTICAL SUMMARY—October 2018

New Business Licenses Issued	31
License Renewals Completed (Business & Animal	231
License Renewals Generated (Business & Animal	575

Finance—Tina Moline

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

Customers are now able to set up an online account to manage their utility billing preferences, update account information and make payments. There are tutorial videos available on the website to assist them with the set up process as well as support through the customer service representatives. This option can be accessed through the website at:

<https://www.cityofkingman.gov/government/departments/finance/utility-billing/utility-payment-options>



Kingman Fire Department

Fire Chief—Jake Rhoades

The month of October demonstrated a slight decrease in call volume from the month of September to 628 total incidents as compared to 674 the prior month bringing the total to 6549 total responses for the year to date. This is trending slightly upwards for total responses for the year over total responses in 2017 which yielded 7414 incident responses and continues the standard response as 127 medical responses were sent directly to AMR for response accounting for 1203 to date. Using these projections, the department will respond to approximately 7858 total incidents and through the use of priority dispatch, AMR will account for 1443 low acuity responses. District 23 accounted for 23 emergency calls while District 22 accounted for 226 calls combining for 68% of all calls within the city for the month. There were six cardiac arrests for the month, four STEMI, 6 strokes, and 58 falls as there were a total of 528 calls for emergency medical services.

Dispatch times were 95% for the month as we dispatched 4327 total calls for the month bringing the total to 45791 for the year. Turnout times were a little low for the month as we were between 79% and 94% for the month. In comparison, travel times range from 46% to 52% across all three shifts but with a total response time between 71% and 80%. This demonstrates the need for location of resources to address call frequency and concurrency across the city as initial distribution of resources increases travel time but a good concentration allows for other units to arrive on scene in an expedient manner sufficient for the layout of the city. The month of October was busy for fire activity as there were 5 residential structure fires for the month and 5 commercial fires.

The daily staffing of the Rapid Response unit has been altered due to Overtime constraints mandating the use of Part-Time Firefighters and daily staffing to address the ability to staff this unit. Low acuity or Alpha level calls continue to be handled by AMR which all factors combined decrease the number of incidents constituting a response by Kingman Fire Department allowing the department to maintain a level of service for concurrent calls, eliminating the need for district to district response and exaggerated travel times.

The department continues with a very aggressive training and personnel development program focused on the current issues facing the community but also the future of the organization totaling 2231 hours of training for the month and well over 22,000 for the year which on pace to be the highest totals in the last four years! This pace will be estimated at 26,626 hours for the year. This is a vast improvement that continues to demonstrate the department's commitment to training and professional development of its personnel. Department members attended numerous events in the month of October across all division highlighted by Battalion Chief Stapleton attending the Battalion Chief Academy in Phoenix. The department continues to maintain a training centric philosophy focused on an all hazards approach and must address the training facilities in the future in order to simulate real life and provide the experience to accompany the knowledge that is vital in decision making for personnel. The department also continues utilizing impromptu drills for operations personnel. Impromptu drills incorporate real world scenarios to evaluate practical application of essential skills required of emergency response personnel.

Total Calls for Month: 628 YTD: 6549 AMR Calls : 127 YTD: 1203 Squad 2 Calls for Month: 14 July 1, 2018 to date: 113

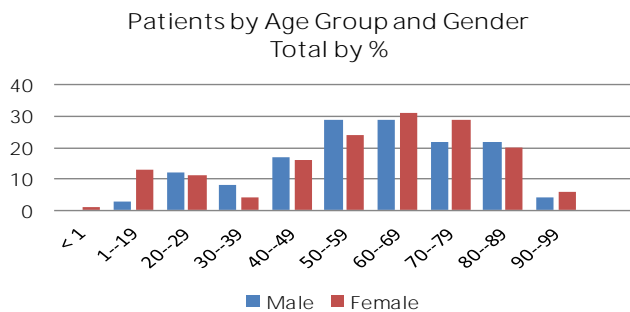
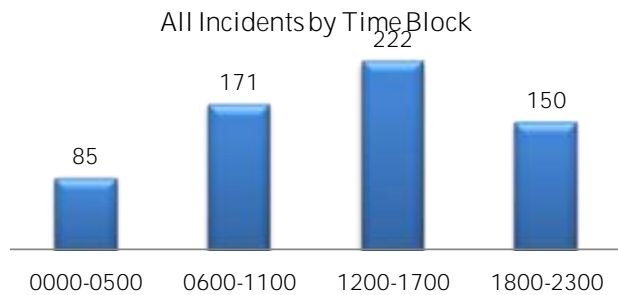
DIRECT RESPONSES—MONTH			
DISTRICT	Oct-18	% of MO Total	YEAR-TO-DATE
District 21	91	14%	900
District 22	224	36%	2373
District 23	210	33%	2117
District 24	65	10%	802
District 25	21	3%	224
Out of District	17	3%	133
Total Responses	628	100%	6549

TRAINING HOURS		
TYPE	Oct-18	YEAR-TO-DATE
Administration	90	1083
Career Development	422	2801
Daily Training	1316	12607
EMS Training	201	1518
Fire Training	194	2709
HazMat Training	0	621
Rescue Training	5	769
Physical Fitness	3	81
Total	2231	22189

INCIDENT BREAKDOWN		
TYPE	Oct-18	YEAR-TO-DATE
Residential Structure Fire	5	42
Commercial Structure Fire	5	21
Other Structure Fire	0	0
Vehicle Fire	1	35
Brush Fire	2	72
Dumpster Fire	2	17
Other Fires	78	763
Total Fires	93	952
Rescue/EMS Response	528	5529
False Alarm Response	0	0
Mutual Aid Given	0	0
Hazardous Condition Response	5	61
Other Response/Admin	2	7
Total	628	6549

INCIDENTS BY FIRE STATION				
Station No	EMS	Oct-18	EMS %	All Incidents YTD
Station 21	71	84	13%	806
Station 22	129	164	24%	1997
Station 23	132	153	25%	1527
Station 24	69	83	13%	922
Other/Admin	127	144	24%	1297

District Responses Current Month	EMS Incidents	%	EMS Year to Date
District 21	80	15%	791
District 22	176	33%	2019
District 23	188	36%	1824
District 24	57	11%	655
District 25	17	3%	164
Out of District	10	2%	76
TOTAL	528	100%	5529



Performance by Shift	Incidents	Dispatch Time
Shift 1 - Days	253	0:31
Shift 2 - Nights	248	0:36
Shift 3 - Days	270	0:33
Shift 4 - Nights	235	0:31
Wed 1-3	86	0:40
Wed 2-4	98	0:41
TOTAL	1190	0:34

Communications Center Performance	Benchmark	Baseline	Compliance
9-1-1 Call Answering	0:10	0:10	96%
Dispatch Time	1:30	1:12	95%

Dispatch Calls for Service	2018	2017	Variance YoY	% Change
Police	3048	3393	-345	-11%
EMS	1065	1066	-1	0%
Fire	200	222	-22	-11%
HAZMAT	12	0	12	100%
Tech Rescue	0	0	0	0%
Other	2	0	2	100%

Total Value	Structures Saved	\$ Loss	% Saved	% Lost
Structure Fires	-	-	-	-
Vehicle Fires	\$0.00	\$40,000.00	0%	100%
Other	\$0.00	\$754.00	0%	100%
TOTAL	\$0.00	\$40,754.00	0%	100%

Performance by Shift	Incidents	Dispatch Time		Turnout		Travel		Total Response	
A-Shift	224	1:16	93%	0:56	94%	6:40	52%	9:08	80%
B-Shift	230	1:09	96%	1:17	83%	7:08	52%	9:57	79%
C-Shift	174	1:10	96%	1:11	79%	7:55	36%	10:39	67%

EMS by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Charlie, Delta & Echo	304	1:11	95%	1:01	90%	7:08	49%	9:35	80%
Moderate	Bravo	99	1:17	95%	1:02	87%	7:47	43%	10:23	64%
Low	Alpha, Omega & Public	125	1:05	96%	1:15	76%	7:58	53%	10:27	65%

FIRE by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Commercial & Residential	12	1:37	75%	1:34	58%	6:26	42%	9:43	67%
Moderate	Commercial Vehicle	0	0:00	0%	0:00	0%	0:00	0%	0:00	0%
Low	Dumpster, Passenger	81	1:11	95%	1:48	71%	6:59	53%	10:26	83%

Agency	Total Calls 2018	% of Total	Police	EMS	Fire	HAZMAT	Tech Rescue	TOTAL
Kingman Police	32942	71.9%	3048	-	-	-	-	3048
Kingman Fire	6549	14.3%	-	528	93	5	2	628
No. AZ Consolidated Fire	3530	7.7%	-	312	70	5	-	387
Golden Valley Fire	1832	4.0%	-	144	24	2	-	170
Lake Mohave Ranchos	678	1.5%	-	60	6	-	-	66
Pinion Pine Fire	236	0.5%	-	19	6	-	-	25
Pine Lake Fire	24	0.1%	-	2	1	-	-	3
Total Calls Dispatched	45791	100%	3048	1065	200	12	2	4327

The Building & Life Safety Division had 2 new commercial plan reviews for the month of October, while residential plan reviews remained steady at 15 new and 27 other reviews. The Building and Life Safety Division also completed 92 fire inspections and 575 building safety inspections for the month which is not only an important aspect of enforcement but contributes to the overall safety of occupants and responders alike. During these they noted 68 fire safety violations. The Division has completed 5865 building and safety inspections for the year to ensure safety of occupants and responders alike. The Building & Life Safety division (B&LS) issued 12 new residential plans bringing the total to 245 for 2018, 2 more than 2017 at this same time. 8 large commercial permits were issued with a total of 51 permits issued for all projects. B&LS Fire Inspectors performed 131 business inspections finding 68 violations. One of our Building & Life Safety team attended 2018 AZBO Fall Education Institute classes in Mesa; this program is of vital importance to the city of Kingman citizens. This month saw the addition of another Building & Life Safety Inspector, Oscar Lopez; Oscar fills a position that was vacated 4 months ago. Internal training has been the top item this month with residential and commercial field inspections being the topic. Public Education was busy with 15 special events, classes and citizen outreach. 5 new smoke detectors were installed within our program; all of those free to the residents. Fire Hydrant maintenance crews were busy with weeds and annual maintenance; 286 hydrant activities were performed.

Commercial – New / Under Review Permit

Flying J / Pilot 3300 Andy Devine Ave E

Stay Bridge Suites 3443 Hotel Way

Mohave County Court House 401 Spring Street E

KFD Fire Station #22 2021 E Andy Devine Ave

Tuff Shed, Inc 4325 Stockton Hill Road

Commercial Permits Ready to Issue:

Wendy's 920 W Beale Street

Dairy Queen 3152 Stockton Hill Rd

Menchie's 3535 Stockton Hill Rd

Commercial Permits Issued/Under Construction:

One Hour Air Conditioning 2604 Hualapai Mountain RD

KRMC Pharmacy TI 3269 Stockton Hill Road

MMHC TI 1141 Sycamore

Planet Fitness 3911 Stockton Hill Rd

Canyon Storage Kiosk 1212 E Gordon Drive

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Ave

Gas N Grub Hay Barn 4549 N Stockton Hill Rd

Commercial Permits Closed-Out:

Human Bean 2651 Stockton Hill Road

KRMC Cancer Expansion 1739 Beverly Ave

BUILDING & LIFE SAFETY ACTIVITIES		
ACTIVITY	OCT-18	YEAR-TO-DATE
New Commercial Plan Review	2	20
Other Commercial Reviews	13	108
New Residential Plan Review	15	242
Other Residential Plan Reviews	14	214
Sign Review	1	33
Special Event	15	78
Other Reviews	0	9
Building Safety Inspections	575	5865
Business License Bldg. Inspections	39	444
Fire Safety Inspections	92	1329
Fire Safety Violations	68	735
Knox Box	1	9
Public Education	7	40
Public Outreach	16	79
Station Tours	0	8
Smoke Alarm Maintenance	7	22
Smoke Alarm New Install	5	51
Child Safety Seat Checks	3	4
Hydrant Activity (all)	286	1959
Explorer Training	2	5
Total	1161	11,254

NEW RESIDENTIAL PERMITS ISSUED BY MONTH

MONTH	2018	2018 Valuation	2017	2017 Valuation
January	25	\$4,150,990.26	14	\$2,404,558.30
February	31	\$4,632,639.58	23	\$4,004,289.63
March	19	\$3,265,851.47	35	\$5,623,669.37
April	31	\$5,154,348.09	21	\$4,051,906.49
May	35	\$5,931,017.54	34	\$5,134,127.54
June	29	\$4,754,471.61	19	\$3,061,423.49
July	23	\$3,812,373.62	25	\$3,575,970.61
August	15	\$2,613,249.29	22	\$4,030,157.68
September	25	\$3,986,705.39	17	2,188,532.89
October	12	\$2,146,465.83	33	\$5,402,849.07
November			23	\$3,832,302.89
December			20	\$3,372,875.55

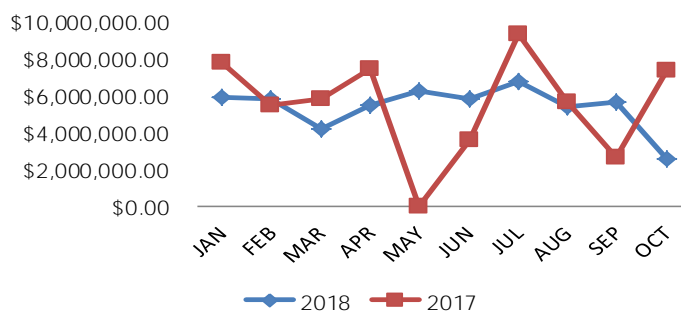
NEW COMMERCIAL PERMITS ISSUED BY MONTH

MONTH	2018	2018 Valuation	2017	2017 Valuation
January	1	\$713,552.00	1	\$4,937,913.03
February	1	\$508,128.64	0	\$0.00
March	0	\$0.00	0	\$0.00
April	0	\$0.00	0	\$0.00
May	2	\$222,108.54	0	\$0.00
June	1	\$45,337.05	0	\$0.00
July	2	\$1,619,062.14	0	\$0.00
August	1	\$2,628,360.00	0	\$0.00
September	0	\$0.00	0	\$0.00
October	0	\$0.00	2	\$1,323,448.92
November			1	\$737,391.09
December			1	\$732,821.02

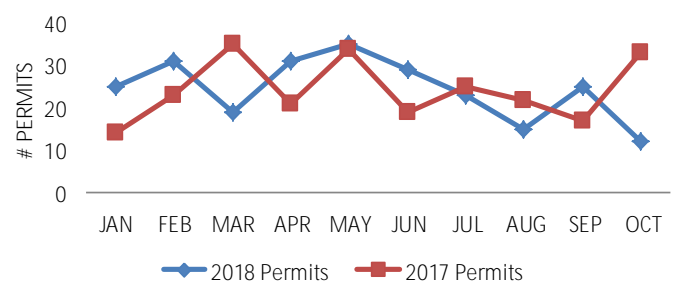
TOTAL PERMITS ISSUED BY MONTH

Month	2018 Total Permits	2017 Total Permits
January	78	42
February	65	46
March	65	54
April	63	51
May	81	72
June	67	63
July	72	84
August	42	58
September	53	38
October	49	69
November		46
December		44

Value of Total Permits Issued by Month



New Single Family Residential Permits



IT—JOE CLOS

October 2018

www.cityofkingman.gov

Visits

18,144

% of Total: 100.00% (18,144)



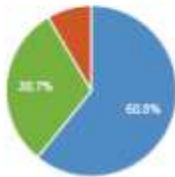
Daily Visits

● Sessions



Traffic Source

■ organic ■ direct ■ referral



Type of Visitors

■ New Visitor ■ Returning Visitor



Unique Visitors

12,316

% of Total: 100.00% (12,316)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,018	8,885
/government/departments/human-resources/employment-information	3,809	2,923
/business/airport-authority	1,350	1,133
/government/departments/police-department	1,261	940
/government/departments/finance/utility-billing/utility-payment-options	1,235	989
/government/departments/parks-and-recreation	979	799
/government/departments/finance/utility-billing	934	705
/government/agendas-minutes	794	611
/government/election-information	759	593
/government/contact-us	700	526

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,656	40.72%
mobile	7,340	52.07%
tablet	1,148	42.60%

Pageviews

49,583

% of Total: 100.00% (49,583)



Average Pages per Visit

2.73

Avg for View: 2.73 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	17,489
Canada	146
India	98
United Kingdom	52
Philippines	42
Italy	32
Netherlands	27
Germany	26
Australia	25
France	16





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- WALETA Graduation December 14th—Lake Havasu High School

Calls for service and Officer initiated activity numbered 3,091 in the month of October marking a 4.77% decrease in comparison to 2017. Written reports are down 6.77% since October 2017 and officer initiated activity is down 10.15% in comparison to the year prior.

October Activity

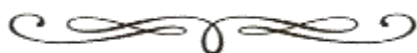


The Annual KPD vs KFD fund raiser for St. Jude Children's Hospital was held at Chili's on October

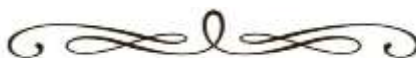
3rd. Support from the community was excellent as the event raised over \$3,900.00 to assist children battling cancer.



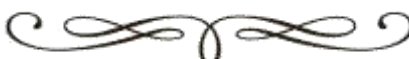
The 1st Annual Opioid Symposium was held on October 6th at the MCC—Kingman Campus. Approximately 80 people, including vendors attended the awareness and action event.



The 12th Annual Walk Away from Drugs was held on October 17th. The event drew a large and enthusiastic crowd in Centennial Park.



Volunteers from "Cookies for a Cop" dropped by the department on October 19th. The group gathered up over 1,500 bags of cookies to provide to area law enforcement and fire service.



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Courage*

Staff Update



Twenty-one applicants were invited to participate in police officer testing over October 16th—18th. Seven have been placed on the hiring list for the January academy

October Highlights

**** Storm Related Calls ****

The Kingman Police Department handled 13 significant storm related calls during the deluge that occurred overnight, Wednesday, October 3rd. These calls included disabled vehicles with occupants trapped inside; multiple closed roadways due to flooding, dirt and large rocks; clogged storm drains causing roadways and under passes to overflow; multiple vehicles attempting to pass through deep standing water, becoming disabled, with the occupants having to be rescued; and numerous floating trash cans. No injuries to report. Numerous roadways are still restricted into Thursday while City of Kingman Public Works crews clear the roads.



****Felony Arrest on Drug Related Charges****

On October 4th at approximately 11:55 a.m., Kingman Police arrested **Jasmine Yvonne Braden**, 21 of Kingman, in the 3300 block of N. Stockton Hill Rd. on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia, and a misdemeanor charge of Shoplift. A Kingman Police Officer responded to Walmart in reference to a shoplift. The officer contacted the suspect, identified as Braden, and took her into custody. Braden was found in possession of methamphetamine and drug paraphernalia. Ultimately, she was booked into the Mohave County Adult Detention Facility.

**Charges****

Yesterday, October 4th at approximately 8:20 p.m., Kingman Police arrested **Jose Rivera-Moreno**, 28 of Kingman, in the 500 block of S. Highway 66 on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia, and misdemeanor charges of Domestic Violence by Assault and Disorderly Conduct. This arrest stemmed after police contacted Rivera-Moreno in reference to a domestic violence incident reported earlier the previous day. Rivera-Moreno was ultimately taken into custody for his involvement in the domestic violence incident and was found in possession of methamphetamine and drug paraphernalia. He was charged accordingly before he was booked into the Mohave County Adult Detention Facility.

Felony Arrest on Drug Related Charges*

On Friday, October 5th at approximately 2:55 p.m., Kingman Police arrested **Kathrine Louise Toth**, 58 of Kingman, in the 1800 block of Airfield Ave. on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia. This arrest stemmed after police responded to the Mohave County Parole Office in reference to drug paraphernalia found in a vehicle that a parolee had been a passenger in. The female who had been driving the vehicle was identified as Toth. She was found in possession of methamphetamine and drug paraphernalia, and was ultimately booked into the Mohave County Adult Detention Facility.

****Felony Domestic Violence Arrest****

On Saturday, October 6th at approximately 1:45 a.m., Kingman Police arrested **Jesse Michael Yamaguchi**, 33 of Kingman, in the 600 block of Court St. on felony charges of Domestic Violence by Criminal Damage, Resisting Arrest, and Possession of Drug Paraphernalia, and a misdemeanor charge of Domestic Violence by Disorderly Conduct.

This arrest stemmed after police responded to a physical domestic disturbance in the 600 block of E. Beale St. Upon arrival officers contacted two female victims outside of the residence who identified Yamaguchi as the suspect. Officers found Yamaguchi attempting to flee from law enforcement through a window, but he barricaded himself in the residence. Police attempted to gain compliance through the use of negotiations and pepper spray, however, they were ineffective. Yamaguchi broke through the ceiling into the attic of the residence and through the attic vent where he then ran across roof tops of several residences. Yamaguchi failed to comply with officer's commands and officers deployed pepper balls striking Yamaguchi. Yamaguchi jumped off the roof and continued to run on foot. After a short foot pursuit, Yamaguchi was taken into custody at a residence in the 600 block of Court St. Medical personnel treated Yamaguchi for minor injuries received during the incident. Ultimately, Yamaguchi was booked into the Mohave County Adult Detention Facility without further incident.

****Felony Arrest for Unlawful Means of Transportation & Fugitive from Justice Warrant****

On Saturday, October 6th at approximately 2:45 p.m., Kingman Police arrested **Jonathan Kirsh-Randa Robinson**, 33 of Sacramento, CA, in the 200 block of E. Beale St. on felony charges of Unlawful Means of Transportation & a Fugitive from Justice Warrant.

Robinson was arrested after police responded to a call of a disorderly female at a business in the 200 block of E. Beale St. As police contacted the female, Robinson came out of the store and yelled at the officers. Robinson, who was acquainted with the female and had been traveling together, was found to be driving a stolen vehicle out of Sacramento, CA. Subsequently, Robinson was taken into custody, and found to have a felony Failure to Appear warrant issued out of the Maricopa County Superior Court. Robinson was booked into the Mohave County Adult Detention Facility. The 26 year old female from California, who was unable to answer the officer's questions, was transported to Kingman Regional Medical Center for a medical evaluation.



On October 9th at approximately 4:05 p.m., Kingman Police arrested **Dennis Paul Carey**, 47 of Kingman, in the 500 block of First Ave. on felony charges of Possession of a Dangerous Drug and Possession of Drug Paraphernalia, and a misdemeanor warrant. This arrest stemmed after police contacted Carey while investigating a criminal damage that occurred in the 400 block of Damon Ave. Carey was found to have a misdemeanor warrant and was taken into custody. Carey was found in possession of methamphetamine and drug paraphernalia. Subsequently, he was booked into the Mohave County Adult Detention Facility without incident.

****Felony Arrest for Unlawful Flight from Law Enforcement & Unlawful Means of Transportation****



Thursday, October 11th at approximately 2:45 p.m., Kingman Police arrested **Derek Deverne Ferrier**, 30 of Kingman, in the 2200 block of Florence Ave. on felony charges of Unlawful Flight from Law Enforcement and Unlawful Means of Transportation. The arrest occurred after an officer attempted to stop a quad for a traffic violation in the area of Wilshire Ave. and Harvard St. at approximately 2:25 p.m. The quad, occupied by a male and a female, rapidly accelerated fleeing from the officer at a high rate of speed into a desert area. Officers last observed the quad in the 2200 blocks of Robinson and Lucille Ave. Officers later located a male subject matching the suspect's description who immediately fled on foot. After a foot pursuit through several residential backyards, the subject, identified as Ferrier, was captured in the 2200 block of Florence Ave. Ferrier uncooperative and refused any information regarding the female passenger. The quad was located in the 1800 block of Harrison St. and was found to have been reported stolen through the Mohave County Sheriff's Office. Ferrier was booked into the Mohave County Adult Detention Facility.



STATISTICAL SUMMARY—October		
	MONTH	Year-to-Date
Adult Arrests	164	2,025
Juvenile Arrests	17	187
911 Calls	2,236	22,876
Police Incidents	3,091	33,404
Police Cases	420	4,777
Last DR# Pulled	2018-33436	

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Integrity
Courage*

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		OCT2018	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	7346.80
Abatement Fund	56.09	Child Passenger Restraint	0.00
Address Confidentiality Fund	10.62	DNA Surcharge—3%	355.25
Attorney's Fees	1781.89	Drug Enhancement Acct (Fine)	860.81
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	500.00
Copy Fees	5.44	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	162.50
Defensive Driving Diversion Fee-Local	1625.00	Fill the Gap—7%	1085.43
Fines	10529.75	AZ Highways Fund	0.00
Jail Costs	3223.96	JCEF Surcharge—15%	40.96
Jury Fees	0.00	Medical Services Enhancement Fund	2031.85
Miscellaneous Fees	149.41	2011 Additional Assessment—\$8	839.23
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	.23
Suspension Fee	739.36	Prison Construction and Operations Fund	1783.65
Warrant Fee	2588.07	Public Safety Equipment Fund	1788.42
Total City Revenue	20709.59	School Zone Assessment	0.00
Local JCEF TPF Acct	444.17	State Highway Fund	0.00
Court Enhancement Fund	1198.29	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	0.00
Probation Surcharge—\$10	14.62	State's JCEF TPF Acct	792.03
Probation Surcharge—\$20	210360	Victim's Rights Enforce Assess Fund	200.84
Address Confidentiality Fund	201.88	FARE Special Collection Fund	2748.52
Arson Detection Reward Fund	.00	FARE Delinquent Fee	649.77
Clean Election Fund—10%	569.81	Total State Revenue	25608.86

SUMMARY OVERVIEW — OCT2018					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	4960.00	Prior Balance	790.00	Prior Balance	1526.21
Bonds Posted	1291.94	Payments made	2197.96	Payments made	2371.12
Bonds Forfeited	751.94	Checks written	1863.41	Checks written	1526.21
Bonds Refunded	1000.00	Balance in Restitution	1124.55	Balance in Adult Prob Fees	2371.12
Balance in Bonds	4500.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	106	93	7
Payments made	0.00	Criminal Traffic	40	46	1
Checks written	0.00	Criminal Misdemeanor	181	169	2
Balance in Reimbursement	274.30	Total	327	308	4
Total Revenue	95854.67	Domestic Violence Cases	13		
Mohave County Jail Costs	15384.20				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT OCT 18				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	138	15	216	369
Filed	28	2	16	46
Transferred In	0	0	0	0
SUBTOTAL	166	17	232	415
Transferred Out	0	0	0	0
Other Terminations	18	5	17	40
TOTAL TERMINATIONS	18	5	17	40
Pending End of Month	148	12	215	375
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
107	3	110	1	109
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
295	93	0	18	88
Total Terminations	106	Pending End of Month		282
Civil Traffic Hearings Held in MONTH				5

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of	1437	213	1650	
Filed	159	10	169	
Transferred In	0	0	0	
SUBTOTAL	1596	223	1819	
Transferred Out	0	0	0	
Other Terminations	174	7	181	
TOTAL TERMINATIONS	174	7	181	
Pending End of Month	1422	216	1638	
Misdemeanor FTA Court Trials				3
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				40
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	5	5	0	5
Harassment	2	1	1	2
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	2	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1029		
D.U.I.	123	MISDEMEANOR TOTAL		
Serious Violations	17			
All Other Violations	176			
TRAFFIC TOTAL	316			

Parks and Recreation—Mike Meersman

RECREATION DIVISION

Our Fall Programs are slowly coming to an end and will conclude in December. Staff are already beginning preparation for the Winter/Spring season of classes and activities.



Fitness & Dance: All classes continue to run as scheduled. Our end of the season Dance Recital is set for November 17 and will be held at Kingman High School Auditorium. Zumba and Body Shaping are both doing well. Aerobic Step Workout will be reduced to 1 day per week in the Winter/Spring season due to lack of registrations. Due to the demand in the Youth Dance classes, this will allow for the extra day and offer earlier classes to the youth. Dance Pictures are set to take place over the next few weeks at Imagine Photography in downtown Kingman.

Child Supervision Programs: Staff will attempt to offer another camp over Winter and break, in hopes to generate enough registrations. The Fall Break camp had no success. These two week break camps have been a struggle since the school year took effect with the year round scheduled. If they fail this entire year, we will no longer attempt the 2-week camps.

Trip & Tours: The New Mexico trip held over the weekend of October 5-7, was a success. There was a short delay on Day one and Day three due to traffic and the inspection stations. None of the excursions were affected but rather a change in itinerary was made to accommodate everyone's visits. Staff are working on trips to Phoenix, Utah, and Las Vegas for the Winter & Spring season. Any trip recommendations or questions can be submitted to Recreation Coordinator Beth Matthews at 692-3109.

Sports: Adult Volleyball was forced to relocate after the storm in October. The schedule did place some burden on the programs and cause delay in season conclusion and is now set to end November 28th. Adult Kickball will conclude its season on November 18th. Youth Volleyball will end on November 3rd. Youth and Adult Basketball registrations are now taking place, but most wait to register later than sooner. The Adult Basketball league is tentatively set to begin in early December and Youth League in early January, just after Winter Break. For more sports information regarding any of our sports programs, please contact Sports Coordinator Ryan Fruhwirth at 692-3113. The department is attempting to host a **3-on-3 Men's basketball tournament on December 8th and has obtained a \$500 sponsorship from Kingman Honda to help offset fees and awards.**

Special Events: The department had to cancel the next Drive-In Movie night that was to take place on October 19th due to winds. The movie was not rescheduled due to the limited time frame and the title being a Halloween themed movie. License will be carried over until October 2019. The Annual Fall Festival at Centennial Park was held on Saturday, October 27th. The event had a decent turn out. We brought in \$2359 in event revenues the day of event, \$550 in monetary sponsorships, and \$695 in wristband pre-sales for a total of \$3604. A big thank you to the 25+ volunteers from Kingman High School FBLA and The Venture Club of Kingman. Without their help, the event would be difficult to operate. Thank you to our sponsors: American Woodmark and Kingman Chevrolet, along with in-kind sponsorships from Party Girls, Kingman Daily Miner, McKee Foods, and Desert Del Oro Foods, and Just for Kids Dentistry. We had 150 youth participate in the Annual Costume Contest. Each of the 36 winners won a \$15 gift card to Walmart. We had over 2000 coloring sheets submitted for the coloring contest and was able to offer 18 winners (3 in each elementary school grade). The department is currently working on all the holiday activities including **Letters to Santa, Santa's Calling, Breakfast with Santa & Mrs. Claus, and the Holiday Workshop with Mrs. Claus.**

Aquatics: The school swim teams are now completed as of November 1. The Centennial Pool will be utilized for the Polar Dip on January 1, 2019.

Miscellaneous: The Parks & Recreation Department is always open for new class ideas and searching for new class instructors. We are also continuously recruiting volunteers to help in our special events and youth sports coaches. If you know of anyone that is interested, please have them contact Yvonne at 692-3111. Our department had obtained a new Office Attendant, Mrs. Chrisandy Abellana.

Photos:
Fall Festival Costume Contest winners (5-6yrs.) and Pie Eating Contest 13-17 yrs.)



EVENTS HEADED YOUR WAY	
Dance Recital	November 17
3 on 3 Basketball Tour.	December 8
Santa's Calling	December
Letters to Santa	December
Breakfast with Santa	December 8

PARKS MAKE LIFE BETTER

For any maintenance related issues or problems, please contact Parks Superintendent Guy Reynolds at (928) 757-1705.

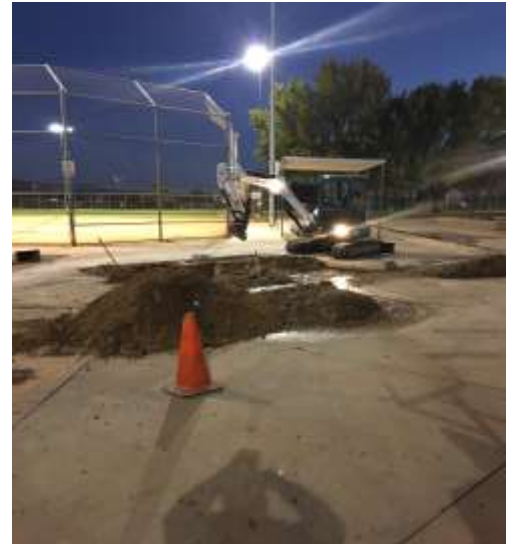
We have completed 46 maintenance repair orders this month. There were two incidents of vandalism reported, minor graffiti and one broken light. The Parks Department utilized 544 hours of ADC Inmate labor this month. To report any maintenance related issues or if you have any questions, please contact Park Superintendent Guy Reynolds at 757-1705.

We have started the train and tree lighting at locomotive park. So far, the crews have installed 70-250 ft. rolls or 17,000 lights.

The football season has come to an end as well as the youth soccer league. We will now start the turf rehabilitation program. This will consist of re-sodding the bare high traffic areas and complete reseeding and fertilizing.

Centennial Park:

We have poured the new concrete to replace broken and cracked walk areas at Centennial by Fields 1 & 4 as well as the repair for the broken water line. The fencing installation for the New Centennial dog park has started.



Parks staff and the ADC inmate labor have been working on the Fort Beale loop trail. Adding some divided lanes for the upcoming Rattler Mountain Bike Race. The access roads have been repaired as to accommodate the equipment needed for the improvements.



CERBAT CLIFFS GOLF COURSE DIVISION

The golf course performed another light over-seeding or sweetening of the last few bad spots in our fairways this month with a cool season seed combination. The fairways have come a long ways since last month and are in great shape moving into the cold weather.

A few irrigation piping repairs were done and some more reprogramming of our computer-aided irrigation system was done to help prevent even more breaks in the future. This has proven to reduce **the number of pipe breaks we've had in the past month.**

We got another double direction verticutting of the greens done to help de-thatch them going into the cold months of the year. We also applied an application of 0-0-50 Sulfate of Potash to them. The 0-0-50 will be applied monthly throughout the Winter to help us keep our greens in the best shape possible with the cold weather and the eventual grass dormancy.

With the weather starting to turn cold, several cold weather projects are starting to ensue and will continue throughout the cold weather season. We have begun the major branch tree trimming and chipping. Edging of cart paths is right around the corner, and we will be **working on leveling two, possibly three, Tee Complex's this Winter.** The Silver Tee Complex on hole #14, a Par Three, and the Black Tee Complex on hole #17, also a Par Three, are the two that will be **focused on since they're in the worst condition out of all Tees.** If time and weather allows, the Silver Tee Complex on hole #18 will also be leveled and re-seeded along with the other two.



CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY October 2018	
Number Nine-Hole Rounds	808
Number 18-Hole Rounds	1,519
Number Golf Lessons	26
Greens Fee Revenue Total	34,707
Annual Passes	8,950
Daily Green Fees	25,757
Motor Cart Revenue Total	22,833
Private Cart Trail Fees	850
Daily Cart Rental	21,983
Driving Range Revenue	1,816
Total Hours Ranger Activities	136
Total Hours Beverage Cart on Course	12
Number of Tournaments	2
Total Tournament Participation	68

Three dead trees were removed between the right side of hole #15 and the maintenance facility. There will be Afgan Pine Trees planted in their place to better match the atheistic value of the rest of the golf course. The trees will start as small trees but in the next few years will help protect golfers on #10 green from balls hit off of #15 Tee Complex.

The golf maintenance crew soon will begin reshaping our water retention areas that suffered some minor damage during our mass rainfall in the beginning on October. We will also be looking at adding new retention areas on the left side of #4 Fairway, on the left side of #5 Fairway, and behind #13 Black Tee Complex to help control any major floods in the future. This will allow the golf course better control of the flood waters as it enters our property. We may look at adding some retentions along the left side of #7 & #15 Fairways, if time allows before the growing season is upon us again.

Herbicide applications continue on a weekly basis for weed control and mechanical means are being used for rodent control. This includes spot spraying greens for Brass Buttons Weed.

Since the last report, the golf course has utilized 472 hours of inmate labor.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Public Works—Rob Owen

BUILDING MAINTENANCE-OCTOBER/2018	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with
Building Maintenance repairs made /42.	Building Maintenance staff completed 42 work orders in October including the completion of the Finance Department and the CCO/City Manager re-
Graffiti removed—2	Building Maintenance staff completed two graffiti

FLEET MAINTENANCE-OCTOBER/2018	
13,319.4 gallons of unleaded gas	Cost of \$35,801.22
12,204.9 gallons of diesel fuel	Cost of \$35,969.12
Vehicle preventive maintenance	Vehicles 27
Mechanic and welder vehicle repairs	Repairs 389

SANITATION-OCTOBER/2018	
341 trips to the landfill—Delivery of 4,028,140 pounds of trash	Cost of \$71,499.49
New 90-gallon residential containers	27
Old, damaged, missing or found containers repaired or replaced	108
Steel containers delivered for customer clean-up	4
1) Extra steel containers emptied and 2) Containers retrieved	1) 38 and 2) 1
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 10 2) 10 3) 362
Recycling—tons / Annual total— tons	93.76/942.20

Public Works Continued

STREETS—OCTOBER/2018	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (0) City Electrician II (Signals Technician)
- (2) Vacant Positions

Street Department Activities:

- The month of September consisted of grading, sweeping, and asphalt patching. Most of this is due to the storm event on October 3rd. Crews are still working on repair and cleanup and work is expected to continue for the next 3 months.
- **Repair of signals and lights.** The city's previous tech has returned part time until the signal tech position is filled. Background checks have been completed and an offer was made.

Special Events

- **Traffic control for the First Friday and Chill'n on Beale events was provided by a contractor due to the October 3rd storm event.** Crews were working extended hours to clear roads and could not accommodate the closures. The cost of the two closures was \$2,000.
- Streets completed the traffic control for the Trunk or Treat and Halloween Bash events

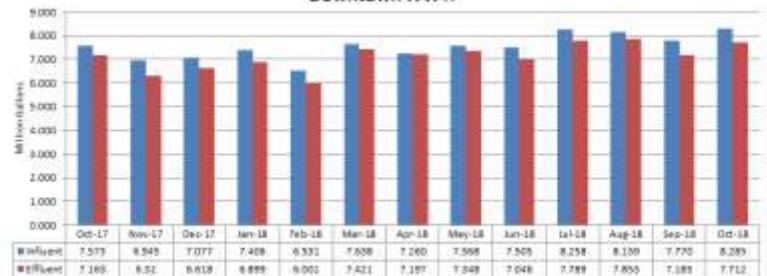
Training

- The City of Kingman hosted an American Public Works Association Dirt Road Maintenance Workshop. This event had 54 participants from Yavapai County, Coconino County, the Hualapai Tribe, Mohave County and Kingman.

HILLTOP WWTP



Downtown WWTP



WASTEWATER — OCTOBER/2018

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility:

- Treated approximately 59.203 million gallons of influent on intake and discharged approximately 53.821million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly/quarterly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is in the process of cleaning & inspecting equipment in our 3+million gallon anoxic 7 pre-aeration basin.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 8.285million gallons of influent on intake and discharged approximately 7.712million gallons of “A+” effluent
- Completed all monthly/quarterly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1.
- Completed all monthly maintenance related work orders.
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—An estimated 5000 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection.
- Completed hydrojet cleaning of approximately 4,150 linear feet of conveyance mains.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Completed necessary repairs to storm damaged downtown outfall support structure, preventing a large spill into the Holy Moses Wash.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

Wastewater Pre-Treatment - Personnel 1.5.

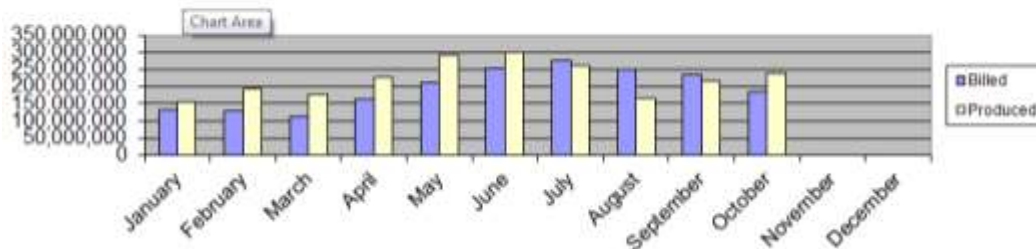
- Maintain pre-treatment compliance by evaluating potential SIU/CIU's
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Staff completed ADEQ & EPA reporting.

WATER—OCTOBER/2018			
Work Orders processed	5644	Raise Meter box	14
New customer service meters installed	120	Leaky valves	9
Customer assistance calls	59	Out of order meters repaired	189
Meters read	20897	City of Kingman Water Usage in gallons	2,745,316
Meter readings rechecked	594	Service line leaks in gallons	117,000
Turned off services due to delinquent bills	564	Main line leaks in gallons	175,000
Meters locked due to non-payment	169	Asphalt replaced in square feet	14
Meters locked as being used at locations no customer	1	Blue Stake locate requests	334
Customer requests for pressure checks	18	PW, Fire, Eng. Usage	12,950
Raise Meters	1		

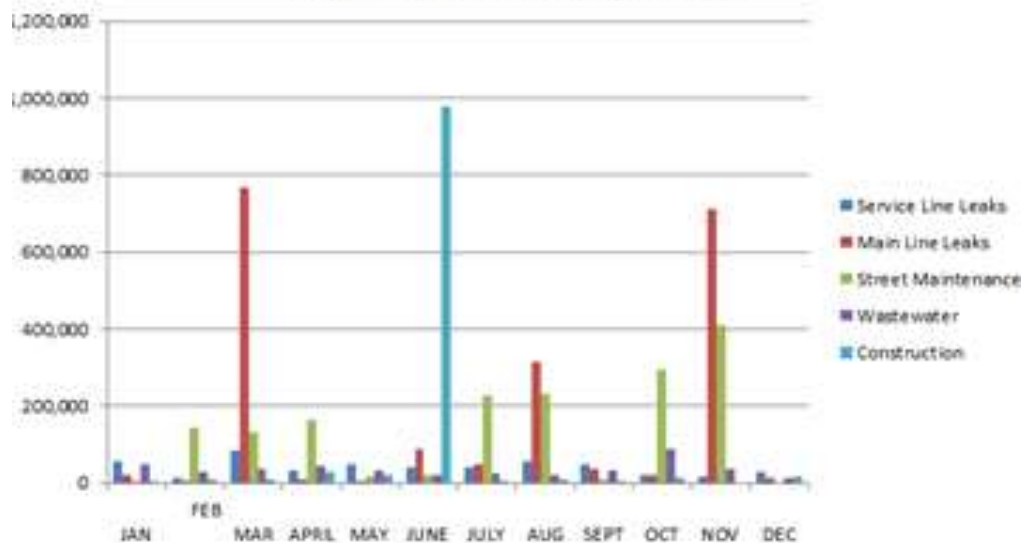
Water Billed & Produced:

- 240,875,300 gallons of water produced in October
- 186,897,120 gallons of water (105.29%) billed

2018 Billed and Produced



Monthly Water Consumption





Kingman Area Regional Transit

KART—OCTOBER 2018	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,605.85 Coupon/Pass Revenue—\$8,920.00
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1,308 Service miles—17,582 Total passenger trips—10,135 Curb-to-Curb trips—282 (3% of total)



PROJECTS-OCTOBER/2018

<p>Sign Inventory system project—Final draft of the solicitation for procurement of the data collection has been approved and Data collection is</p>	<p>Downtown Sewer Manhole Rehabilitation FY18 project</p> <p>Construction is complete. There is one final payment to process.</p>
<p>Injection Well Design—Council approved the contract with Hazen and Sawyer on June 19. A project kickoff meeting was held July 27 at the Powerhouse and design is underway.</p>	<p>Maintank 1 Rehabilitation project—Staff has received a new proposal from Hazen for this project. Submittal looked good and agreement is being signed by Hazen. This will go to Council Dec 4th for approval.</p>
<p>City Well 10—Staff received and reviewed 90% plans. A comment review meeting was held to discuss the 90% plans with engineering firm. Final plans will be forthcoming in the next couple months. There are some permit applications that need approval from ADEQ before they will be</p>	<p>Waterline Replacement projects—Staff received and reviewed 90% plans. A comment review meeting was held to discuss the 90% plans with engineering firm. Final plans will be forthcoming in the next couple months. There are some permit applications that need approval from ADEQ before they will be finalized soon. There will be one more review before final completion.</p>
<p>Downtown Sewer Outfall Main—Sunrise Engineering and Haydon Construction have submitted 2 preliminary cost estimate options for this project alignment. Staff is reviewing these options and will determine which alignment will be</p>	
<p>Future HSIP Projects—Staff has submitted an application to ADOT for eligibility in fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes—Stockton Hill Rd, Airway to Jageron, Beale St, Grandview to 10th St, Hualapai Mountain Road, Virginia Ave to east of Seneca, Airway Ave, Western to Rt. 66, Gordon Dr, Shadow to Bank, Beverly Ave, Fairfax to Western</p>	<p>Stockton Hill Rd. Safety Corridor—This project is now in the establishment process. Federal TRACS numbers have been assigned to the project. The project IGA/ JPA will be forthcoming.</p> <p>ADOT will administer this entire project. Design of this project is to be started in fiscal year 19. The estimated cost is \$602,151 in HSIP funds and a local match of \$36,397 for a total of \$638,548.</p>
<p>Project cost estimate is \$444,000 with a \$15,574 local match.</p>	

Planning & Economic Development Department, Tourism Division — Josh Noble

Oct 2018 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Madden Media Search Engine Marketing Oct 2017— June 2018, 2,500+ clicks/month
- TripAdvisor AOT Cooperative Marketing Campaign begins (Nov 2018 to June 2019)
- Arizona Driver Guide, 2018/2019 Winter issue 1/2 page advert

Other Marketing / Promotions

- Weibo account set-up plus 12 months management with China Tour Visit USA agreements finalizing.

Leads Fulfilled by lead sources

- GoKingman.com information requests: 60 (plus 94 direct info packet downloads)
- GoArizona.com leads: 412
- Grand Circle Association leads: 57
- MyGrandCanyonPark.com leads: 606
- Arizona Office of Tourism: none
- Call ins & Mail: 2
- True West Magazine: 59

**5 pcs returned as undeliverable in June (post marked in Aug 24 to Sept 18)*

Oct 2018 Media Assistance & Updates

- Oct 16: Contacted by a producer of a TV show based in the UK about filming permits along Route 66, gave contacts and offered a tour of the Route 66 Museum.

Oct 2018 Projects & Activities

- Oct 3 & 4: Cella Wines hosting a wine tasting at the Powerhouse.
- Oct 4: Chabin Concepts Focus Group.
- Oct 11: Andy Devine Days Festival Wrap-up Meeting
- Oct 12: Interview on Speak Out 2.0 with Paul LeVoie.
- Oct 17: Hospitality Group meeting.
- Working with Flixbus to set up sales and marketing of services at the Visitor Center
- Coordinating with Historic Electric Vehicle Foundation and Kingman Airport to receive donations into EV collection.

**Google Analytics for www.GoKingman.com was attacked by a referrer spam beginning Oct 22. Data wi- and charts will not be available until Audience and referral filters can be properly installed.*

Planning & Economic Development Department, Tourism Division — Josh Noble

Oct 2018 Monthly Counts

Tourism Div Statistics	Oct-18	Oct-17	FYΔ	Oct-16	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	16,690	12,505	33.5%	11,241	48.5%	71,155	40.4%	44.9%
Bus & Group Visits:	165	75	120.0%	80	106.3%	583	115.1%	134.1%
Gift Shop Sales:	\$27,536	\$17,795	54.7%	\$11,366	142.3%	101,491	78.1%	114.7%
Visitor Packets Mailed:†	1,137	781	45.6%	754	50.8%	14,845	43.3%	68.3%
Website Visitor Sessions:	17,909	18,685	-4.2%	20,681	-13.4%	73,442	8.3%	-17.1%
Guest Book US:	557	292	90.8%	386	44.3%	Top States:	Top Countries:	
US Party Size:	2.3	2.4	-4.2%	2.6	-11.5%	1. CA (102)	1. Canada	
GB International:	399	210	90.0%	320	24.7%	2. AZ	2. China	
International Party Size:	2.5	2.4	4.2%	2.6	-3.8%	3. TX	3. Germany	

† Visitor Packet totals are for the calendar year.

Oct 2018 Reported Activities & Purpose for Travel

	Grand						
	Kingman	Canyon	Las Vegas	Museums	Route 66	other	not
2018	41%	47%	37%	20%	54%	17%	14%
2017	NA	46%	34%	19%	56%	23%	18%
2016	NA	48%	37%	20%	55%	19%	20%

* the option of "Kingman" as a purpose for travel wasn't added until we created a new guestbook for 2018.

Q3 top 10 countries of Origin	
U.S.A.	47.0%
China	7.6%
Germany	5.0%
Spain	5.0%
France	4.8%
Italy	4.8%
Canada	3.7%
UK	3.5%
Netherlands	3.0%
Australia	1.9%

Q3 top 10 states of origin (% of all visitors,	
California	26.9%
Arizona	12.8%
Nevada	5.2%
Texas	5.6%
Florida	3.6%
Pennsylvania	3.2%
New York	3.9%
Ohio	3.6%
Michigan	3.0%
Illinois	2.7%